

Dear Candidate,

Welcome to Eureka.

Please take a seat in the waiting area and have a cup of tea or coffee.

You are at this venue to take an exam. To allow every candidate to take an exam in a fair and undisturbed manner, we have drawn up a number of rules that every candidate must adhere to.

**Before the exam:**

- It is not allowed to bring coats, headgear and bags into the exam room. We have lockers where you can store your belongings and a wardrobe to hang up your coat.  
If these **are** not available, please wait for instructions from the invigilator;
- Mobile phones must be switched off, watches, jewelry, earplugs, cameras, pens and unauthorized aids must be stored in the locker;
- The invigilator will check the permitted aids you have brought with you. Pen, scrap paper and earplugs are ready at your workstation;
- Food and drinks are not allowed in the exam room. If you do need it (for medical reasons), please discuss this with the invigilator before the exam.

**During the exam:**

- During the exam, you are not allowed to go to the toilet. Therefore, go to the toilet before the start of the exam. If you have to use the toilet for medical reasons, keep in mind that the time will continue to run.  
Leave the locker key on the desk;
- Enter the exam room quietly. Other candidates may be working on an exam. If you are bothered by ambient noise, earplugs and headphones are ready at your workstation;
- Based on your name and exam title, check whether you are in the right exam location. This information is listed on the home screen;
- During the exam, you put your proof of ID on the table next to you;
- Please do not write in or on the resources issued by the invigilator;
- Actions that (may) indicate fraud (looking at another screen, talking or cheating on something) are not allowed;
- If you do not behave according to the rules or if you disrupt the exam, you can be removed from the exam room. If there is a suspicion of fraud, this will be reported to your examining body. The exam may be declared invalid.

**Closing the exam:**

- Raise your hand if you have a question and the invigilator will come to you as soon as possible. The invigilator is not allowed to help you with regard to the content of your exam;
- Do **not** close the exam yourself but raise your hand. The invigilator will close the exam together with you;
- The aids you bring yourself are checked by the invigilator;
- Scrap paper and pen must be handed in to the invigilator after completing the exam, it may not leave the room;
- If you have any comments about the content or course of the exam, please notify the invigilator;
- You are not allowed to distribute the content of the exams in any way.

Good luck with your exam!

Eureka team